

Hubs Registration Form

Before you complete this form please read the instructions at the end.
When completed send the form by email to: filipapimentel@transitionnetwork.org

A1 Your hub area and name of your hub

Geographic HUB Area	HUB name in English	Name in your region's language

A2 Your core group

List five members. *List the main contacts in position 1 and 2

	Name	Email address
1*		
2*		
3		
4		
5		

We have provided a short bio of these 5 members in section D1

A3 Your territory

Please provide details below of the territory your hub covers

A4 Confirmation of your commitment

Our Hubs group confirms that we have read the *Instructions Document* and by ticking the boxes below we agree with, and are committed to, the statements in A4.1 to A4.3 of the instructions

	A4.1 We are ready or committed to supporting the Transition Movement	
	A4.2 We are ready or committed to perform the basic functions of a hub	
	A4.3 We understand what a hub does not do	

If you can agree with statements 1-3 above you can join as an emerging hub

B1 Initiatives

Please provide us the names of five Transition Initiatives connected to your hub, along with contact details

	Initiative name	Contact info
1		
2		
3		
4		
5		

B2	Please state how many Transition Initiatives are in your area	
B3	Please state how many Transition Initiatives you have a connection with	
B4	Our group confirms (by ticking this box) that we are ready (or committed to) supporting the Initiatives according to section B4 of the Instructions	

C1 Functions

Please indicate which of the following functions/actions your hub performs:

Legal and Formal

Have a dedicated legal structure

Have paid staff full time

Use an agreed decision-making process

Communication and Networking

Translate and localise basic documents and materials (text, video, etc.)

Create a web presence

Participate in Hubs meetings

Participate in Hubs working groups

Organise Area gathering

Dialogue with regional/national organisations in your Area

Training and Education

Transition Launch Training

Transition Thrive Training

Inner Transition Training

Other Transition Trainings

Academic Research capacity

Running Transition Projects

REconomy projects

Transition Streets

One Year in Transition

Other Transition projects

D1 Core group bios

1.	Name: Bio:
2.	Name: Bio:
3.	Name: Bio:
4.	Name: Bio:
5.	Name: Bio:

Instructions for Completing the Hubs Registration Form

This document serves the following functions:

For new groups

- it is a self-diagnostic tool for a group or organisation interested in becoming a Transition Hub
- it starts the process of a Hub being accepted into the Hubs Group and helps determine their rights and responsibilities in qualifying as Emerging Hub

For existing Hubs

- it is a self-diagnostic tool for Hubs to assess the range of functions they provide to help catalyse and support Transition in their territory
- it provides the framework for a regular “Hub health check” process that enables Hubs to assess how they are developing and for this information to be shared with the Hubs Group

For the Hubs Group

- It provides a more structured process for bringing in new Hubs
- It clarifies the rights and responsibilities of Hubs as they evolve

To begin the process of joining the Hubs Group, a new group or organisation should complete the form and send it to the Hubs Coordinator and to the local members that have been named. The Hubs Coordinator may ask for more information or clarification.

The Organisational Co-design WG will review the document and decide whether the group is:

1. a Transition Hub with full rights and responsibilities within the Hubs Group (which will be recognised by an MoU between the Hub and the Hubs Group); or
2. an Emerging Hub which is eligible to join the Hubs Group; or
3. a group which does not yet meet the criteria for membership of the Hubs Group. (The OCD WG may suggest areas where further development is needed).

Once Hubs are established, they will be encouraged to do an annual “Hub health check” and provide the Hubs Coordinator with an updated version of this document.

The Registration Form Sections

The form is in .pdf format. Please be sure to save or print the completed form as a pdf.

A2 What kind of HUB are you?

You are an emerging hub if:

- You are a group, not a single person and some of you are already involved in starting local Transition initiatives. Please list 5 members of your core group and indicate the main contact people in positions 1 and 2 in the section A2.

A3 Territory (Hub Area)

Guidance: As Hubs form, they will need to agree an appropriate territory across which to operate, taking into account culture, geography, language, government structures etc. We do not assume that the territory of a Hub will always follow national or administrative borders, but expect them to be supporting local initiatives within an identifiable region. In establishing a territory, Hubs should be guided by the interests and views of the initiatives they support. If the Hub's functions are split between two organisations in a single territory, we will deal with them as a single Hub.

A4 What does supporting Transition mean?

A4.1 You are committed to supporting the Transition Movement to spread, deepen and evolve, and you work in a way which aligns with the following:

Head, Heart & Hands

Doing Transition successfully is about finding a balance between:

- The Head: we act on the basis of the best information and evidence available and apply our collective intelligence to find better ways of living.
- The Heart: we work with compassion, valuing and paying attention to the emotional, psychological, relational and social aspects of the work we do.
- The Hands: we turn our vision and ideas into a tangible reality, initiating practical projects and starting to build a new, healthy economy in the place where we live.

Transition principles

Transition is an approach rooted in values and principles. These are described slightly differently in different parts of the movement, but broadly:

We respect resource limits and create resilience – The urgent need to reduce carbon dioxide emissions, greatly reduce our reliance on fossil fuels, and make wise use of precious resources is at the forefront of everything we do.

We promote inclusivity and social justice – The most disadvantaged and powerless people in our societies are likely to be worst affected by rising fuel and food prices, resource shortages and extreme weather events. We want to increase the chances of all groups in society to live well, healthily, and with sustainable livelihoods.

We adopt subsidiarity (self-organisation and decision making at the appropriate level) – The intention of the Transition model is not to centralise or control decision making, but rather to work with everyone so that it is practised at the most appropriate, practical and empowering level.

We pay attention to balance – In responding to urgent, global challenges, individuals and groups can end up feeling stressed, closed or driven rather than open, connected and creative. We create space for reflection, celebration and rest to balance the times when we're busily getting things done. We explore different ways of working which engage our heads, hands and hearts and enable us to develop collaborative and trusting relationships.

We are part of an experimental, learning network – Transition is a real-life, real-time global social experiment. Being part of a network means we can create change more quickly and more effectively, drawing on each other's experiences and insights. We want to acknowledge and learn from failure as well as success – if we're going to be bold and find new ways of living and working, we won't always get it right first time. We will be open about our processes and will actively seek and respond positively to feedback.

We freely share ideas and power – Transition is a grassroots movement, where ideas can be taken up rapidly, widely and effectively because each community takes ownership of the process themselves. Transition looks different in different places and we want to encourage rather than unhelpfully constrain that diversity.

We collaborate and look for synergies – The Transition approach is to work together as a community, unleashing our collective genius to have a greater impact together than we could as individuals. We will look for opportunities to build creative and powerful partnerships across and beyond the Transition movement and develop a collaborative culture, finding links between projects, creating open decision-making processes and designing events and activities that help people make connections.

We foster positive visioning and creativity – Our primary focus is not on being against things, but on developing and promoting positive possibilities. We believe in using creative ways to engage and involve people, encouraging them to imagine the future they want to inhabit. The generation of new stories is central to this visioning work, as is having fun and celebrating success.

And finally, we acknowledge that the Transition movement has been greatly inspired by permaculture ethics, design principles and ideas.

A4.2 What are the basic functions of a Hub?

You are ready (or committed) to perform the basic functions of a hub:

- Honour, protect and help develop the Transition principles listed above.
- Foster the development of new local initiatives and of the Transition process where it emerges (you may be a group that has been set up to catalyse and support the development of local initiatives in your Area).
- Maintain relationships with the Hubs Group and Transition Network.
- Be the keeper of the Area perspective.
- Help create a global learning network by sharing learning within your Area and across the wider movement.

A4.3 What a Hub does not.

A HUB does not:

- ... command or control local initiatives
- ... have any special right to demand financial support from local initiatives
- ... affiliate to any particular political ideology, political party or religion
- ... act detached from local initiatives (whether it represents them or not)
- ... hinder the development of new local initiatives

- ... have to be an independent legal entity (it could be “hosted” by an established organisation for as long as needed)

B4 Commitments of a Transition Hub

You commit to:

- Work in service to, and as a resource centre for, local Transition initiatives in your Area with the aim to inspire, encourage, connect, support and train.
- Maintain relationships with local initiatives in your Area. (See more details in Section A4 of the form)

Contribute to our global learning network by sharing learnings from your Area across the wider movement.

C1 What else you can do

Basic functions and services required from every Hub are stated in Section A4. This section shows a set of suggested other actions / functions that a Hub can perform. This list is not exhaustive - we know that new needs, opportunities and activities can always emerge as our collective work evolves.

D1 Core group bios

Please tell us about you: provide in section D4 a short bio for each person in your core group: personal background, motivation, vision. Please specify if they are also active in a local Transition Initiative.

If you can't qualify as a Transition Hub

Other Ways to Connect

If you are not ready to be a Hub there are other ways to be involved and to move towards the right conditions. Here you can find a number of options you can consider.

Inside your Area

Different ways of forming:

- Local initiatives feel the need of a Hub in the Area.
- Some people, not part of local initiatives, offer to create a Hub for the existing local initiatives in an Area.
- Some people feel the need of a Hub in the Area to foster and support the creation of local initiatives and spread the Transition concept.
- An existing, well structured organisation offers to be the incubator for the Transition Hub in the Area.
- A group of existing Hubs join to form a bigger entity to cover a wider Area.

Different ways of relating to the local existing initiatives or to create the conditions for them to form:

- Catalysing and connecting (e.g. organise a gathering in the Area).
- Supporting (e.g. organise trainings, workshops, webinars... in collaboration with Transition Network or the Hubs Group members).

Outside your Area

Different ways of relating to the Movement:

- Contact and develop an informal relationship with the Transition Network or the Hubs Group members
- Get inspired, informed, connect with others and access resources and support via www.transitionnetwork.org